



THE CNSI OPERATIONS TEAM LEADS

Julie Dunson	Cost share/matching CNSI general accounts Department staffing
Cristina Wilson	Proposal preparation Contract & grant award management (incl. close out)
Laura Reynolds	Reconciliation of contract & grant accounts PIs with last names starting A-M Reconciliation of BioPACIFIC MIP accounts Purchase Order approvals
Melecia Valdez	Reconciliation of contract & grant accounts PIs with last names starting N-Z Reconciliation of Quantum Foundry accounts UC Path approvals Effort Reporting System (ERS) report management Faculty summer salary
Chris Gloop	Recharge invoices/account reconciliation Recharge rate proposals Concur Access cards for building (external users, incl. incubator tenants)
Jewels Bolden	Purchasing (Gateway and Flex) Shipping/Receiving
Alexis Torres	Personnel (academic and staff) Academic Personnel appointments (GSRs, postdocs, etc.) Payroll processing/Kronos Access cards for building (internal users)
Alana Beal	CNSI event management CNSI program management Incubator leases
Debbie Kleinpeter	BioPACIFIC MIP administration, including: Academic personnel, Concur, Events, Summer School
Kelsey Leonard	Quantum Foundry administration, including: Academic personnel, Concur, Events, Summer School